

**BYLAWS OF
LAWRENCE COUNTY CANCER PATIENT SERVICES
NONPROFIT**

ARTICLE 1 - NAME AND PURPOSE

Section 1 - Name: The name of the organization shall be Lawrence County Cancer Patient Services. It shall be a nonprofit organization incorporated under the laws of the state of Indiana.

Section 2 - Purpose: Lawrence County Cancer Patient Services is organized exclusively for charitable patient care and services. Our mission is to assist cancer patients who reside in Lawrence County. Our organization maintains a non-discrimination policy. We are open to all patients and/or volunteers without regard to sex, race, age, religious beliefs, or any other classification protected by law.

ARTICLE II - MEMBERSHIP

Section 1 - Membership: Membership shall consist of all active Volunteers. Active is defined as 50% attendance of the last 6 monthly meetings.

ARTICLE III - BOARD OF DIRECTORS

Section 1 - Board size and role: A board of directors is responsible for overall policy and direction of the group. The board will consist of a total of six and receives no compensation. If a board member cannot serve for some reason another can be appointed by a majority of members.

Section 2 - Meetings and notice: The board will meet once yearly at an agreed upon place and time. The board of directors is required to attend. Monthly meetings of active volunteers will be held to organize committees and plan events.

Section 3 - Officers and duties: There shall be six officers of the board consisting of a president, vice-president, secretary, treasurer and two patient services coordinators.

The President shall preside at the regularly scheduled meetings or any special meeting that may be called. Other board members shall preside at each meeting in the following order: Vice-President, Secretary, Treasurer or Patient Care Coordinator in event of absence of the President. A chairman shall be elected by the membership to chair committees on any special project or event. The secretary shall be responsible for keeping records of regular meetings and special meetings. The treasurer shall preside at any financial meetings and make all financial information available to board members and the public. this includes income and expenditures.

Section 4 - Special meetings: Special meetings of the board may be called upon request of the President. Notices will be sent out to all board members by the Secretary.

ARTICLE IV - COMMITTEES

Section 1 - Committee formation: Committees may be created as needed for fund raising, public relations and educational events. Committees may be formed by the membership.

ARTICLE V - AMENDMENTS

Section 1 - Amendments: These bylaws may be amended if needed by two thirds majority of the six member board. These must be sent to the members by the secretary.

CERTIFICATION

These bylaws were approved by the Board of Directors on January 23rd, 2014

Patty Robertson, President

1/23/2014